



# Study Abroad Course Approval

Please Follow Directions on Back of Form

Office of International Programs  
Montana State University-Bozeman  
400 Culbertson Hall  
P.O. Box 172260  
Bozeman, MT 59722-260  
Tel: +1 (406) 994-1151  
Fax: +1 (406) 994-1119  
E-mail: [studyabroad@montana.edu](mailto:studyabroad@montana.edu)  
Web: [www.montana.edu/international/studyabroad](http://www.montana.edu/international/studyabroad)

NAME: \_\_\_\_\_

MSU ID: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of Institution Abroad v W } P } u d } % \_\_\_\_\_

Proposed Term Dates of Attendance: \_\_\_\_\_

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Z The Registrar sign this form. ~~No~~

coursework for major/minor requirement (NON-CORE):

Course Title at International Institution (If more courses please attach form)	MSU Credits h % % } } > } A ] A ] •	MSU Equivalent Course Requirement Satisfied	Advisor Initials

Proposed coursework to be accepted as fulfilling CORE: W o • v } š š Z š o o } μ } • • Á ] o o š } v • ( } } K Z Á ] o o š } v • ( } } • o š ] Á } } š

Course Title at International Institution D μ • š š s Z ^ } o o μ • ] v P Á o μ š X	MSU Credits h % % } } > } A ] A ] •	Office Approval Y/N

Name of Advisor (Printed): \_\_\_\_\_

Academic Advisor Signature: \_\_\_\_\_

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OFFICE STAMP:



**Office of the Registrar**

101 Montana Hall  
Bozeman, MT 59717-2066  
Telephone (406) 994-2601

**INSTRUCTIONS AND OFFICIAL TRANSCRIPT AGREEMENT**

Prior to you leaving for your Study Abroad experience you will need to complete **both sides** of this form which includes the **Study Abroad Course Approval** (located on reverse side) and the **Official Transcript Agreement** (on this side).

**Study Abroad Course Approval:**

-Meet with your Advisor to map out the classes you will be taking while you are abroad and fill out the reverse side of this form.

-Bring form to the Registrar's Office to be signed **only if you are looking to take any courses for CORE, you will need to provide a course description in English.**

-Degree specific MSU equivalents can only be approved by an advisor from the department that offers the course.

-Note this form can change as you finalize your schedule abroad. As things change simple complete another form.

**Official Transcript Agreement:**

You must have an **OFFICIAL TRANSCRIPT** from each school attended sent **DIRECTLY** to the Office of International Programs address listed below. Transcripts will **NOT** be accepted from the student. When ordering your transcripts, make sure the most recent term attended is included, complete with grades for all semesters.

**HAVE TRANSCRIPTS MAILED TO:**

Montana State University – Bozeman  
Office of International Programs  
400 Culbertson Hall  
Bozeman, MT 59717-2260

Transcripts should be received by the end of the term following your Study Abroad experience.

Additional Information about Studying Abroad:

\*All courses will be graded Pass/Fail (if you receive an F while abroad it will count here). Find out what your international institution's withdrawal date is.

\*If you are planning to graduate at the end of the term you are abroad email [studyabroad@montana.edu](mailto:studyabroad@montana.edu) to discuss graduation options. You may be required to push your term of graduation to the next semester and register "In Absentia" for that term (note: there are fees associated with registering as an in absentia student).

\*To register for the term following your return, you should be in contact with your advisor (to request your PIN) via email. Advising begins in March for Summer and Fall terms and in October for the Spring term.

**I understand I must provide a transcript from my Study Abroad Institution by the deadline described above:**

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_