

ASMSU 2018-B-05

Sponsor: Taylor Blossom
Co-Sponsors: Rachel Juel
Madison Kuehn
Jamie Baird

Yes 17 No 1 Senators Present 19
First Reading 4-5-18
Second Reading 4-12-18

Vote Necessary: A majority

[Signature]
ASMSU Senate Speaker

Sections: [4-5, 4-8, 4-17, 6-5]

[Signature]
ASMSU President
Effective Date: Upon Passage

Intent: To give all directors the ability to reallocate small amounts of their budgets without a full reserve request process.

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Section 4-5 Finance Board

A. Composition

I. The membership of the Finance Board shall consist of:

- (i) Three Senators, appointed by the Senate;
- (ii) Three at-large students appointed by the Senate;
- (iii) The Vice President for Student Success or designee, who shall serve as a non-voting, ex-officio member;
- (iv) The Vice President for Finance and Administration or designee, who shall serve as a non-voting, ex-officio member;
- (v) The Business Manager, who shall serve as a non-voting ex-officio member; and,
- (vi) The Senate Speaker Pro Tempore, who shall serve as the chair and will vote only to break ties.

B. Duties

I. The Finance Board shall:

- (i) Review and make recommendations regarding all budget requests to the Senate;
~~(+)a. Reallocation of monies within an existing budget do not constitute a~~
budget request.
- (ii) Review and make recommendations regarding the annual budget to the Senate; and
- (iii) Recommend legislation regarding fiscal policy.

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Section 4-8 PACE Board

A. Composition

I. The PACE Board shall consist of

- i. Three Senate liaisons
- ii. Directors of Productions, Public Relations, Spirit, and Campus Entertainment
- iii. The Vice President, who shall serve as the chair and a voting member of the Board.



- 1 B. Duties
- 2 1. The PACE Board shall
- 3 i. Plan, facilitate, and evaluate student activities and events
- 4 ii. Lead events as budgeted by the Senate
- 5 iii. Meet at least once a month regarding events and budgets
- 6 iv. Report to Senate via liaisons at least once a month regarding events and budgets

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8 **Section 4-17 Budget Oversight Committee**

- 9 A. Composition
- 10 1. The voting membership of the Budget Oversight Committee shall consist of three
- 11 senators, appointed by Senate. The Business Manager shall serve as a non-voting, ex-
- 12 officio member. The Senate Speaker shall serve as the chair and vote only to break ties.
- 13 B. Duties The Budget Oversight Committee shall:
- 14 1. Review student program and classified program expenditures ~~monthly~~weekly and ensure
- 15 budget alignment; ~~and~~
- 16 ~~4-2 Hear proposed reallocations of monies allocated to directors and vote on their approval;~~
- 17 ~~and~~
- 18 ~~2-3~~Recommend action to the Senate via resolution in response to deviation of the fiscal
- 19 budget as allocated by the Senate; and
- 20 ~~3-4~~Have the ability to order a meeting with the director of the program in question. The
- 21 President and Business Manager shall have the right to be present at the meeting; and
- 22 ~~4-5~~Recommend any legislation and proceedings deemed necessary to rectify the situation.

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25 **Section 6-5 Program Directors**

- 26 A. Duties All program directors shall:
- 27 1. Prepare, submit and present the program’s annual, supplemental and reserve
- 28 budget requests to the Finance Board and Senate;
- 29 2. Maintain a current mission statement for the program;
- 30 3. Administer the program’s budget and account for all funds appropriated to
- 31 and/or generated by the program;
- 32 4. Report regularly to the Senate;
- 33 5. Ensure program is in compliance with all federal, state and local regulations;
- 34 6. Ensure a successful transition to future directors;
- 35 7. Coordinate, plan, advertise and administer program’s operations and events;
- 36 8. Hire and supervise staff when applicable;
- 37 9. Submit a year-end report to Administrative Council and Senate; and,
- 38 10. Keep the program’s website information current.
- 39 ~~4-11 Evaluate and reallocate, as needed, changes and variations in account~~
- 40 ~~codes up to 3 percent of their total allocated budget, or three thousand dollars,~~
- 41 ~~whichever is lower. Such reallocations shall require an affirmative vote from~~
- 42 ~~the Senate Budget Oversight Committee. Changes and variations exceeding 3~~
- 43 ~~percent of their total allocated budget shall be brought before Senate.~~

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