

ASMSU 2017-B-16

Sponsor: Scott Killian
Co-Sponsors: Ian Eastes
Paige Driscoll
Taylor Blossom

Yes 17 No 2 Senators Present 21

First Reading 9-7-17
Second Reading 9-14-17

Vote Necessary: A majority

[Signature]
ASMSU Senate Speaker

Sections: 6-2, 6-6

[Signature]
ASMSU President
Effective Date 9/15/17

Intent: To change the Bylaws in order to create two new program positions

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Article 6. Programs

Section 6-1 General Conditions and Definitions

A. ASMSU Programs exist to provide services to the Montana State University community, with priority given to students.

B. Organizations registered with the Office of Student Engagement are not governed by these policies.

Section 6-2 Student Programs

A. A student program has its annual operating budget funded by the Activity Fee and is directed by a student director.

B. The ASMSU student programs will be as follows:

1. ASMSU Campus Entertainment
2. ASMSU Arts and Exhibits
3. ASMSU Films
4. ASMSU Productions
5. Latenight Streamline
6. ASMSU Elections
7. ASMSU Spirit
8. ASMSU Student Political Action
9. ASMSU Public Relations
10. ASMSU Diversity and Inclusion
11. ASMSU Health and Wellbeing

Section 6-3 Classified Programs

A. A classified program has its annual operating budget funded by the Activity Fee and is directed by a



1 classified employee.

2 B. The ASMSU classified programs will be as follows:

- 3 1. ASMSU Pre-School
- 4 2. KGLT-FM Radio
- 5 3. ASMSU Student Legal Services

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7 Section 6-4 Fee-Based Programs

8 A. A fee-based program has its annual operating budget funded by a student fee
9 other than the Activity Fee. Fee-based programs can be directed by either a
10 student or by a classified employee.

11 B. The ASMSU fee-based programs are as follows:

- 12 1. ASMSU Exponent
- 13 2. ASMSU Recreational Sports and Fitness
- 14 3. Streamline
- 15 4. MSU Office of Sustainability
- 16 5. MSU Leadership Institute
- 17 6. ASMSU Outdoor Recreation

18 C. These programs are funded by the Student Press, the Intramural, the Bus, the
19 Sustainability, the Student Leadership, and the Outdoor Recreation Fees.

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21 Section 6-5 Program Directors

22 A. Duties

23 All program directors shall:

- 24 1. Prepare, submit and present the program's annual, supplemental and
25 reserve budget requests to
26 the Finance Board and Senate;
- 27 2. Maintain a current mission statement for the program;
- 28 3. Administer the program's budget and account for all funds appropriated
29 to and/or generated by
30 the program;
- 31 4. Report regularly to the Senate;
- 32 5. Ensure program is in compliance with all federal, state and local
33 regulations;
- 34 6. Ensure a successful transition to future directors;
- 35 7. Coordinate, plan, advertise and administer program's operations and
36 events;
- 37 8. Hire and supervise staff when applicable;
- 38 9. Submit a year-end report to Administrative Council and Senate; and,
- 39 10. Keep the program's website information current.

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41 Section 6-6 Student Program Directors

42 A. Qualification

43 1. All student program directors shall be ASMSU members as defined in
44 the Constitution.

45 B. Employment

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1. The President shall hire all student program directors. The hiring process shall be administered by the incoming President during the spring semester in accordance with the hiring guidelines.
2. Directors shall begin employment during the last month of the spring semester in which they are hired. Termination of employment shall occur at the end of the following spring semester.
3. Student program directors shall be hired no later than the final regularly scheduled Senate meeting.
4. During these last weeks the newly hired program directors shall train with the outgoing program directors.
5. All student program directors shall be required to sign a contract. Failure to fulfill the terms and obligations of the contract may result in termination of employment and/or forfeiture of unpaid and unearned stipend.
6. Hiring will take place as needed to fill vacancies.

Section 6-7 Program Oversight

- A. All program directors shall report directly to the President.
- B. The President, in conjunction with the OSE Director, shall supervise the classified program directors.
- C. The Vice President shall supervise the student program directors
- D. The Senate may order any program director to report to Senate for any reason.