

ASMSU Supplemental or Reserve Request Sheet

2018-Request-#9

Date Submitted (dd/mm/yyyy) 4/1/2018 E-mail Address madisonkuehn98@gmail.com
 Person Responsible Madison Kuehn Program Responsible* _____
 Title and Organization EHHD Senator for ASMSU ASMSU Director Responsible* _____
 Phone Number (719)287-7813 *If this is a sponsorship _____

Price Quoted

	Vendor A		Vendor B	Total Request	SENATE USE	SENATE USE
	Vendor Name	Vendor Phone	Contact Name		Finance Board Approval	Senate Approval
Description of Item(s) to be Purchased	Price	Price	Price	Price	Price	Price
Scholarships for students in the LIFE Scholars Pilot Program at MSU	\$1,000x2		\$2,000	\$2,000	\$2,000	\$2,000
Total	\$ 2,000.00	\$ -	\$2,000	\$2,000	\$2,000	

PASSED

Signature of Director: _____
 Signature of Buyer: _____

PAYMENT METHOD:		FOR OFFICE USE ONLY		
On Campus:	Off Campus:	<i>Type of Request:</i>	Yes	No
<i>Index #:</i>	<i>Mailing Address:</i>	Supplemental	4	0
<i>Dept. Accountant:</i>	<i>Contact Name:</i>	Reserve	18	0
	<i>Phone:</i>			
	<i>Email:</i>			

- ~This form MUST be submitted to the Senate Pro Tempore, who will present it to Finance Board. Upon Finance Board approval, it will be presented to Senate.
- ~Upon Senate approval, the form will be turned into the Operations Manager, who will process the request.
- ~ If Finance Board doesn't NOT approve this request, it is STILL presented to the ASMSU senate. It will then need a 2/3 majority to approve.
- ~ If this is a sponsorship, an ASMSU program director must endorse and cosign.
- ~You must present this Request to both Finance Board and Senate. Attach any pertinent information to this form.
- ~If funds will be used to purchase from an outside vendor, add vendor info as well as purchase options from multiple vendors.
- ~Payment takes 4-6 weeks. Do not fill out grey areas.
- ~Please contact the ASMSU Operations Manager with any questions - 994-6865

Proposal

Background: Concisely describe the background of the request.

Montana State University under the College of Education, Health, and Human Development will be piloting the LIFE Scholars Program at Montana State University in Fall 2018. The LIFE Scholars Program will enable students with intellectual and developmental disabilities to attend classes at MSU and receive education to further their quality of life, future job prospects, and enhance abilities in social and academic areas through classes, campus experience, and learning internships.

Request: Outline and justify the item(s) to be purchased or the amount of funding needed.

The \$2,000 being requested would cover the expected program fees for (2) students in the LIFE Scholars Program at MSU in its pilot year in the fall of 2018.

Impact and Implementation: Please detail the impact to the program(s) or student constituencies the request will benefit, lifetime of item(s) to be purchased, as well as who is responsible for overseeing the use of the funds, if approved.

The program fee in addition to tuition for these students is anticipated to be \$1,000 per year per student and the pilot program aims to accept 4-6 students during its first year. Providing two students scholarships for this program will enable Montana students with intellectual and developmental disabilities to attend MSU. The Office of Student Engagement and ASMSU could additionally offer internship opportunities to students in this program to broaden perspectives and diversity within the office and assist in developing leadership skills. The \$2,000 upon approval will be utilized by the LIFE Scholars Program to be awarded to incoming students in pilot program for the academic year of Fall 2018 through Spring 2019.