ASMSU Supplemental or Reserve Request Sheet | 2018-Request-#6

Date Submitted (dd/mm/yyyy)	23/02/2018	E-mail Address	alexlei@me.com
Person Responsible	Alex Lei	Program Responsible*	College of Arts & Architecture, Campus Planning - Design & Constructio
Title and Organization	ASMSU Senator - CAA	ASMSU Director Responsible*	ASMSU Senator - College of Arts & Architecture
Phone Number	(971) 221-8747	*If this is a sponsorship*	

	Price Quoted				
	Vendor A	Vendor B	Total Request	*SENATE USE* Finance Board	*SENATE USE* Senate Approval
Vendor Name	Sunbrite				
Vendor Phone					
Contact Name					
Description of Item(s) to be Purchased	**Price**	**Price**	**Price**	**Price**	**Price**
55" 4K outdoor rated LED TV display w/matching wall mount bracket (1)	$ 4,843.00		$ 4,843.00	$ 4,843.00	$ 4,843.00
TV Sound Bar (1)	$ 347.00		$ 347.00	$ 347.00	$ 347.00
Install w/surge protection conduit	$ 1,312.00		$ 1,312.00	$ 1,312.00	$ 1,312.00
Total	$ 6,502.00	$ -	$ 6,502.00	$ 6,502.00	$ 6,502.00

PASSED

Signature of Director:

Signature of Buyer:

PAYMENT METHOD:	
On Campus:	***Off Campus:***
Index #:	*Mailing Address:*
Dept. Accountant:	
	Contact Name:
	Phone:
	Email:

FOR OFFICE USE ONLY

Type of Request: Supplemental / Reserve

	Yes	No
Finance Vote	6	0
Senate Vote	16	1

~This form MUST be submitted to the Senate Pro Tempore, who will present it to Finance Board. Upon Finance Board approval, it will be presented to Senate.
~Upon Senate approval, the form will be turned into the Operations Manager, who will process the request.
~ If Finance Board doesn't NOT approve this request, it is STILL presented to the ASMSU senate. It will then need a 2/3 majority to approve.
~ If this is a sponsorship, an ASMSU program director must endorse and cosign.
~You must present this Request to both Finance Board and Senate. Attach any pertinent information to this form.
~If funds will be used to purchase from an outside vendor, add vendor info as well as purchase options from multiple vendors.
~Payment takes 4-6 weeks. Do not fill out grey areas.
~Please contact the ASMSU Operations Manager with any questions - 994-6865

Proposal

Background: Concisely describe the background of the request.

This request is for an outdoor rated TV to mount in the campus parking garage. The TV would be used to display student-made films from the School of Film & Photography; these films get little exposure outside of the department itself, and only in the last school year have these films started being played on the TVs in the Visual Communications Building. Displaying the student films in the VCB have worked as a promotional tool for the Film Department when tours are given in the building, as well as validated students by giving more exposure to their often rarely-seen work.

Request: Outline and justify the item(s) to be purchased or the amount of funding needed.

I am requesting one 4K TV, designed to operate outdoors. I am also requesting a matching sound bar to go with the TV, so the films can be audible in the garage.

Impact and Implementation: Please detail the impact to the program(s) or student constituencies the request will benefit, lifetime of item(s) to be purchased, as well as who is responsible for overseeing the use of the funds, if approved.

Student films get little exposure outside of the department itself, and screening the films in the parking garage will work as another promotional tool for the university—similar to having student films play in the VCB, or other student art displays across campus—and promote the School of Film & Photography to prospective and current students, as well as further validating the work of student filmmakers by giving more exposure to their movies.