## **ASMSU Supplemental or Reserve Request Sheet**

2018-Request-#12

Date Submitted (dd/mm/yyyy)	9/28/2018	E-mail Address	asmsucj@montana.edu
Person Responsible	Mackinley Gwinner	Program Responsible*	
Title and Organization	Chief Justice	ASMSU Director Responsible*	
Phone Number	4065999362	*If this is a sponsorship	

	Price Quoted				
	Vendor A	Vendor B	Total Request	SENATE USE	SENATE USE
Vendor Name				Finance	Senate
Vendor Phone					
Contact Name					
Description of Item(s) to be Purchased	Price	Price	Price	Price	Price
Food Per Meeting	\$ 16.2	.5	\$260	\$260	\$100
Total	\$ 16.2	:5 \$ -	\$260	\$260	\$100

Signature of Director:	_
Ciamatura of Dunion	_
Signature of Buyer:	

PAYMENT METHOD:		FOR OFFICE USE ONLY			
On Campus:	Off Campus:	Type of Request:		Yes	No
Index #:	Mailing Address:		Finance Vote	6	0
Dept. Accountant:		Supplementa			
	Contact Name:		Senate Vote	17	0
	Phone:	Reserve			
	Email:				

~This form MUST be submitted to the Senate Pro Tempore, who will present it to Finance Board. Upon Finance Board approval, it will be presented to Senate.

- ~Upon Senate approval, the form will be turned into the Operations Manager, who will process the request.
- ~ If Finance Board doesn't NOT approve this request, it is STILL presented to the ASMSU senate. It will then need a 2/3 majority to approve.
- ~ If this is a sponsorship, an ASMSU program director must endorse and cosign.
- ~You must present this Request to both Finance Board and Senate. Attach any pertinent information to this form.
- ~If funds will be used to purchase from an outside vendor, add vendor info as well as purchase options from multiple vendors.
- ~Payment takes 4-6 weeks. Do not fill out grey areas.

Please contact the ASMSU Operations Manager with any questions - 994-6865

## Proposal

Background: Concisely describe the background of the request.
The Judicial council meets bi-weekly at 8pm at night on Wednesday nights. Accordingly we are requesting a small amount of money in order to pay
for food for our meetings. Whether it be one or two pizzas or something of that ilk it would go a long way for the whole of the council. It would help to
raise the morale of the council as well as provide for much needed food and nutrients during a very late night meeting. Additionally, the council only
meets bi-weekly and because of this it would not be a large fincial burden.
inected by weekly and because of this it would not be a large infoldablation.
Request: Outline and justify the item(s) to be purchased or the amount of funding needed.
The council is requesting 250 dollars for the academic year to be spent evenly throughout our bi-weekly meetings during the year. This would provide
for a pizza or two each meeting or something that is equavilent.
Impact and Implementation: Please detail the impact to the program(s) or student constituencies the request will benefit, lifetime of
item(s) to be purchased, as well as who is responsible for overseeing the use of the funds, if approved.
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The reason that this would have an impact on the council is because it would help to raise morale of the council as well as providing nutrients for the
justices. Chief Justice Mac Gwinner would be responsible for overseeing the funds and all following chiefs would be responsible for mananging this
small fund in order to provide for the council.