

ASMSU 2017-B-10

Sponsor: Kade Falls Down
Co-Sponsors: John Walker
Katherine Bertolino
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Yes 17 No 0 Senators Present 19
First Reading 2 March 2017
Second Reading 6 April 2017

Vote Necessary: A majority

Brend Jones
ASMSU Senate Speaker

Sections: 4-1 through 4-15

[Signature]
ASMSU President

Intent: Updates to Article 4 of the Bylaws

Effective Date 4/18/2017

1 ~~Article 4 Committees, Councils, Boards and Task Forces~~

2 Article 4 Councils, Boards, and Committees

3 Section 4-1 General Provisions

4 A. Definitions

- 5 1. Council – ~~participates~~ participates in governance
- 6 2. Board – Decision-making function
- 7 3. Committee – ~~ongoing~~ ongoing advisory function
- 8 4. ~~Board – Decision-making function~~
- 9 5. ~~Task Force~~ Special Committee – Specific charge to accomplish a task in a specified amount of
- 10 time
- 11 ~~5-6. Task Force – Informal group created to accomplish a specific task~~

12 B. Meeting Conduct

13 All ASMSU ~~committees, councils, boards and task forces (CCBTs)~~ councils, boards, and
14 committees (CBCs) shall ~~follow~~ adhere the following rules:

- 15 1. The quorum shall be a majority of the voting members;
- 16 2. All meetings shall allow time for public comment; and,
- 17 3. The meetings shall be open to the public in accordance with MCA 2-3-203.

18 C. Chair’s Duties

19 The chair of all ASMSU ~~CCBTs~~ CBCs shall:

- 20 1. Vote only to ~~make or~~ break a tie;

- 1 2. Ensure fairness and order; and,
2 3. Record and distribute meeting minutes of all formal meetings.
- 3 D. Executive Session
- 4 1. Executive session is closed to the public.
5 2. Prior to convening in executive session the chair shall announce the rationale that forms the
6 legal basis for the executive session.
7 3. Executive session shall only be conducted to address confidential personnel issues. Executive
8 session shall not be called if the person being discussed wishes to have an open meeting.
9 4. Any ~~CCBT-CBC~~ may go into executive session at any time.
10 5. No public record shall be kept of executive session at any time.
11 ~~5-6. Executive session shall be conducted according to MCA 2-3-203.~~
12 ~~6-7. When executive sessions are contemplated, the meeting agenda should indicate the general~~
13 ~~topic of the contemplated executive session. MCA 2-3-203 shall supersede Section 5-4 in case~~
14 ~~of conflict with these Bylaws.~~

15 Section 4-2 Administrative Council

- 16 A. Meeting schedule
- 17 1. The Administrative Council shall meet weekly throughout the fall and spring semesters.
- 18 B. Composition
- 19 1. The voting membership of the Administrative Council shall consist of the President, the Vice
20 President, the Business Manager, the Senate Speaker, and the Senate Speaker Pro Tempore.
21 2. The Chief Justice and ASMSU classified staff shall serve as non-voting, ex-officio members.
- 22 C. Quorum
- 23 ~~2-1. Quorum shall consist of a majority of the voting members with at least one member of the~~
24 Senate leadership present.
- 25 ~~C.D.~~ Duties
- 26 1. The Administrative Council shall:
- 27 (i) Make all financial and policy decisions when the Senate is not holding weekly meetings,
28 including during the summer; in session;
29 (ii) Assist the President in personnel matters and in executing the ASMSU budget;
30 (iii) Discuss general ASMSU issues as needed; and,
31 (iv) Provide a forum for discussion about all issues pertaining to ASMSU.

1 Section 4-3 ~~Constitutional Audit Committee~~ Senate Judiciary Committee

2 A. Composition

- 3 1. The voting membership of the ~~Constitutional Audit~~ Senate Judiciary Committee shall consist
4 of three Senators appointed by the ASMSU Senate. ~~The ASMSU Attorney shall serve as a non-~~
5 ~~voting member.~~ The Senate ~~President~~ Speaker shall serve as the non-voting chair.

6 B. Duties

7 The ~~Constitutional Audit~~ Senate Judiciary Committee shall:

- 8 ~~1. Ensure that submitted bills and existing Bylaws do not conflict with the Constitution;~~
9 ~~2.1~~ Continually review and update the Bylaws and Constitution by submitting the proper
10 legislation to the ASMSU Senate;
11 ~~3.2~~ Make grammatical corrections to the Constitution and Bylaws; and,
12 ~~4.3~~ Review all submitted bills for inconsistencies prior to first reading in Senate.

13 Section 4-4 Stipend Review Committee

14 A. Composition

- 15 1. The voting membership of the Stipend Review Committee shall consist of three Senators
16 appointed by the ASMSU Senate, ~~the ASMSU Vice President and the ASMSU Business~~
17 ~~Manager shall serve~~ as non-voting members. ~~The ASMSU Office Manager shall serve as a~~
18 ~~non-voting member.~~ The Senate ~~President~~ Speaker shall serve as the non-voting chair.

19 B. Duties

20 The Stipend Review Committee shall:

- 21 1. Review stipends for all student employees during the spring semester of every odd year.
22 2. Submit a recommendation to the ~~Executive~~ Administrative Council for changes to the
23 stipends prior to the budgeting process in the spring semester.

24 Section 4-5 Finance Board

25 A. Composition

- 26 1. The membership of the Finance Board shall consist of:
27 (i) ~~Three~~ 3 Senators, appointed by the ASMSU Senate;
28 (ii) ~~Three~~ 3 at-large students appointed by the ~~President~~ Senate;
29 (iii) The Vice President for Student Success or designee;
30 (iv) The Vice President for Finance and Administration or designee; ~~and,~~
31 (v) The Business Manager, who shall serve as a non-voting ex-officio member;

- 1 (vi) The Operations Manager, who shall serve as a non-voting, ex-officio member; and,
 2 (vii) The Senate Speaker Pro Tempore shall chair and convene meetings of the Finance Board
 3 as a non-voting member.

4 B. Duties

5 1. The Finance Board shall:

- 6 (i) Review and make recommendations regarding all budget requests to the Senate;
 7 (ii) Review and make recommendations regarding the annual budget to the Senate; and
 8 (iii) Recommend legislation regarding fiscal policy.

9 C. Executive Power

- 10 1. Supplemental requests under \$500 will go to the Administrative Council to make a
 11 recommendation to Senate if Finance Board is not already meeting.

12 Section 4-6 Registered Student Organization Funding Board

13 A. Composition

- 14 1. The voting membership of the Registered Student Organization Funding Board (RSOFB) shall
 15 consist of three Senators and two ~~2~~ at-large students appointed by the President Senate. The
 16 Senate Vice President Speaker Pro Tempore shall serve as the non-voting chair. The Office of
 17 Activities and Engagement Director Assistant Director of the Office of Student Engagement or
 18 designee shall serve as a non-voting advisory member.

19 B. Duties

- 20 1. The RSOFB shall allocate the Student Organization Fee in accordance with the Funding
 21 Policies for Registered Student Organizations.

22 C. Funding Policies for Registered Student Organizations

- 23 1. The RSOFB shall maintain a funding policy document to be amended by majority approval of
 24 the board.

25 Section 4-7 ASMSU Day-Care Preschool Advisory Committee

26 A. Composition

27 The Day-Care Preschool Advisory Committee shall consist of:

- 28 1. Two ~~2~~ ASMSU Senate liaisons;
 29 2. Four ~~4~~ parents of Day-Care Preschool students;
 30 3. Two ~~2~~ members from MSU staff or faculty;
 31 4. Director of Auxiliary Services or designee; and,

- 1 5. The Vice President, who shall serve as the non-voting chair.
- 2 6. ~~Additionally, the~~ The Director of the ASMSU Day Care Preschool shall serve as an ex-officio, non-
- 3 voting member.

4 B. Duties

5 The ASMSU Day Care Preschool Advisory Committee shall:

- 6 1. Assist in formulating policy governing the goals and objective of the ASMSU Day Care
- 7 Preschool program;
- 8 2. Assist in the preparation and presentation of budget requests; and,
- 9 3. Ensure the priority of students in the benefits derived from the ASMSU Day Care Preschool
- 10 program.

11 Section 4-8 KGLT Advisory Committee

- 12 A. The Friends of KGLT shall serve as the KGLT Advisory Committee. The two ~~2~~ Senate liaisons shall
- 13 serve on this committee.

14 Section 4-9 Leadership Institute Advisory Committee

- 15 A. The Leadership Institute Advisory Board shall serve as the Leadership Institute Advisory
- 16 Committee. The two ~~2~~ Senate liaisons shall serve on this committee.

17 Section 4-10 Streamline Advisory Committee

- 18 A. The Streamline Advisory Board shall serve as the Streamline Advisory Committee. The two ~~2~~
- 19 Senate liaisons shall serve on this committee.

20 Section 4-11 Legal Services Advisory Committee

21 A. Composition

22 The Legal Services Advisory Committee shall consist of:

- 23 1. Two ~~2~~ ASMSU Senate liaisons; and,
- 24 2. The ASMSU President, who shall serve as the chair.
- 25 3. ~~Additionally, the ASMSU Attorney~~ employees of ASMSU Legal Services shall serve as a non-
- 26 voting, ex-officio members.

27 B. Duties

28 The Legal Services Advisory Committee shall:

- 29 1. Make recommendations for improving the Legal Services Program.

1 Section 4-12 Outdoor Recreation Advisory Committee

2 A. Composition

3 The Outdoor Recreation Advisory Committee shall consist of:

- 4 1. Two ~~2~~ ASMSU Senate liaisons, who shall serve as the ~~board's~~ committee co-chairs;
- 5 2. Two ~~2~~ Outdoor Recreation student employees;
- 6 3. Two ~~2~~ student members appointed by the President;
- 7 4. One ~~1~~ faculty representative selected by the Faculty Senate;
- 8 5. One ~~1~~ staff representative selected by the Staff Senate; and,
- 9 6. One ~~1~~ professional staff representative selected by the Professional Council.
- 10 7. Additionally, the Director of ASMSU Outdoor Recreation shall serve as an ex-officio, non-
- 11 voting member.

12 B. Duties

13 The Outdoor Recreation Advisory Committee shall:

- 14 1. Assist in formulating policy governing the goals and objectives of the Outdoor Recreation
- 15 ~~Program~~;
- 16 2. Assist in the preparation and presentation of budget requests; and,
- 17 3. Ensure the priority of students in the benefits derived from the Outdoor Recreation
- 18 ~~Program~~.

19 Section 4-13 Recreational Sports and Fitness Advisory Committee

20 A. Composition

21 The ~~RSA~~ Recreational Sports and Fitness Advisory Committee shall consist of:

- 22 1. Two ~~2~~ ASMSU Senate liaisons, who shall serve as the ~~board's~~ committee co-chairs;
- 23 2. One ~~1~~ faculty representative selected by Faculty Senate;
- 24 3. One ~~1~~ staff representative selected by the Staff Senate;
- 25 4. One ~~1~~ professional staff representative selected by Professional Council;
- 26 5. One ~~1~~ graduate student selected by the ~~Graduate Studies School~~;
- 27 6. One ~~1~~ student representative from club sports selected by the ~~Office of Activities and~~
- 28 ~~Engagement~~; Club Sports Council Executive;
- 29 7. One ~~1~~ student representative selected by the Office of Fraternity and Sorority Life;
- 30 8. One ~~1~~ student representative selected by the Residence Hall Association;
- 31 9. One ~~1~~ student representative from intramural sports selected by the Intramural Sports
- 32 Director;
- 33 10. One ~~1~~ student representative from Fitness Services selected by the Fitness Service staff; and,

- 1 11. ~~One~~ RSAF student staff representative selected by the RSAF Facilities Coordinator.
- 2 12. Additionally, the director of ASMSU Recreational Sports and Fitness and the Director of
- 3 Sports Facilities shall serve as ex-officio, non-voting members.

4 B. Duties

5 The RSAF Advisory Committee shall:

- 6 1. Be active in formulating policy governing the goals and objectives of the RSAF program;
- 7 2. Ensure that the students are the major beneficiaries of all programs and equipment; and,
- 8 3. Participate in the preparation and presentation of all annual and supplemental budget
- 9 requests.

10 Section 4-14 Exponent Publications Board

- 11 A. The Exponent Publications Board will be the main governing body for the Exponent. ~~Two~~
- 12 Senators will serve as liaisons to this board.

13 Section 4-15 ~~ASMSU Task Forces~~ Special Committees

14 A. Commission

- 15 1. A special committee shall be commissioned only by resolution.

16 ~~A.B.~~ Purpose

- 17 ~~1. A task force can make recommendations of any kind to the Senate.~~
- 18 1. A special committee may be commissioned to research and recommend legislation on any
- 19 issue the Senate deems necessary
- 20 ~~2. A reason for creating a task force may include evaluation of possible changes to programs,~~
- 21 ~~initiation of new programs, or elimination of current programs.~~
- 22 2. A special committee can make recommendations of any kind to the Senate.

23 ~~B.C.~~ Composition

- 24 1. ~~A task force~~ special committee may consist of any Senators, at-large students, or others as
- 25 ~~deemed necessary.~~ Specified by resolution.

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